

## BULLETIN

May 13, 2011

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R.C. 2273

To: The Members of the Board

**RE: New York Workers Compensation & Employers Liability Manual  
Classification of Recreational Vehicles and Campgrounds  
Effective Date: May 9, 2011**

The Underwriting Committee of the New York Compensation Insurance Rating Board has authorized, and the New York State Insurance Department has approved, an amendment to the New York Workers Compensation and Employers Liability Manual regarding clarifying language for the classifications involving Recreational Vehicles and Campgrounds.

This change was made in order to better explain assignment of hospitality and retail operations within Campground facilities. To clarify the classification applicability and make distinction of those activities, a new entry and footnote was crafted for classification code 9029. This footnote specifies when this code would apply to campgrounds and recreational vehicles and the situations where it would not be applied.

The pages modified and affected by this change, in the NY WC & EL Manual, are attached for your reference, and are as follows: 1) Classification Section, Pages C-17, C-56, C-70, and C-93; and 2) page D-56 from the Digest section which has been amended to omit the entry for Trailer Camp or Trailer Park Operations, Code 9020, which is no longer appropriate.

You will also find these revised pages updated accordingly in the on-line version of the Manual, which is available via our website at: [www.nycirb.org](http://www.nycirb.org).

Very truly yours,

Monte Almer

President

WVT:tg  
Encl.

<b>CABLE MFG. –insulated electrical</b> <i>Separately rate wire drawing as Code 1924 or Code 3241.</i>	<b>4470</b>
<b>CABLE MFG. or Wire Drawing–NOT IRON or STEEL</b>	<b>1924</b>
<b>CABLE or Wire Rope MFG. –IRON or STEEL</b> <i>Separately rate wire drawing as Code 1924 or Code 3241.</i>	<b>3257</b>
<b>CAISSON WORK–ALL OPERATIONS to completion</b> <i>Includes pile driving, excavation, masonry or concrete work. Applies to all employees working under air pressure and all others engaged in or upon the caisson or the apparatus connected therewith.</i>	<b>6252</b>
<b>CALCIUM CARBIDE MFG. &amp; Drivers</b> <i>Separately rate mining, slag excavation, quarrying or coke manufacturing.</i>	<b>1438</b>
<b>CAMP OPERATION–RECREATIONAL or educational–ALL EMPLOYEES–&amp; Drivers</b> <i>Separately rate the operation of a commercial farm. See "Farms."</i>	<b>9048</b>
★ <b>CAMPGROUNDS and Recreational Vehicle PARK</b> <i>Includes maintenance and ordinary repairs of the recreational vehicle campgrounds or trailer or mobile park grounds.</i>  <i>Separately rate the operation of a hotel or motel as Code 9052 (provided that there is housekeeping performed), lifeguards as Code 9015, restaurants (fast-food) as Code 9072, restaurants (full-service) as Code 9071, bar or tavern as Code 9074 (provided that the restaurant, bar or tavern is not within the hotel or adjacent to it), otherwise to Code 9058, store operations under the appropriate store classification, marina operations as Code 6826F or 6836 and recreational or education camp operations, as Code 9048.</i>	<b>9029</b>
<b>CAMP OPERATION–TOURIST–Assign appropriate HOTEL CLASSIFICATION</b>	
<b>CAN MFG.</b>	<b>3220</b>
<b>CANDLE MFG.</b> <i>Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 4710 are conducted as a separate and distinct business.</i>	<b>4710</b>
<b>CANDY, Chocolate or Cocoa MFG.</b> <i>Applies to, but not limited to, the manufacturing of candy bars, chocolate bars, chewing gum, glaceed fruit, jellybeans, lollipops, licorice, breath mints and taffy.</i>  <i>Includes manufacturing from cocoa beans.</i>	<b>2041</b>
<b>CANNERY NOC</b>	<b>2111</b>
<b>CANVAS GOODS, Awning or Tent ERECTION, Removal or Repair &amp; Drivers</b> <i>Applies to operations away from the shop.</i>	<b>9539</b>
<b>CANVAS GOODS MFG. NOC–shop</b> <i>The installation, removal or repair of canvas products away from the shop shall be assigned to Code 9539.</i>	<b>2576</b>
<b>CAR MFG. –RAILROAD–&amp; Drivers</b>	<b>3881</b>
<b>CARBON PAPER or Typewriter Ribbon MFG.</b> <i>Separately rate paper manufacturing as Code 4239.</i>	<b>2383</b>
<b>CARBONATED BEVERAGE MFG. NOC &amp; Drivers</b> <i>Includes sign erection or repair.</i>	<b>2157</b>

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<b>MINING</b> or Ore Milling <b>MACHINERY MFG.</b>	<b>3507</b>
<b>MINING NOC</b> —with shafts, tunnels or drifts— <b>&amp; Drivers</b> <i>Includes construction, repair or maintenance of all buildings, structures or equipment and the installation of machinery.</i>	<b>1170</b>
<b>MINING NOC</b> —not coal— <b>SURFACE—&amp; Drivers</b> <i>Includes construction, repair or maintenance of all buildings, structures or equipment and the installation of machinery. Does not contemplate mining with shafts, tunnels or drifts. Code 1624 and Code 1170 "Mining NOC with shafts, tunnels or drifts &amp; Drivers" shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses.</i>	<b>1624</b>
<b>MIRROR MFG.</b> <i>Code 4131 and Code 4130 "Glass Merchant" shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses. Separately rate the manufacturing of glass, frames, backs or handles.</i>	<b>4131</b>
<b>MITTEN</b> or Glove <b>MFG. —knit</b> <i>Separately rate yarn manufacturing.</i>	<b>2362</b>
<b>MOBILE CRANE</b> and Hoisting Service Contractors <b>NOC &amp; Drivers</b> <i>Applies to risks exclusively engaged in leasing cranes, with operators, who hoist machinery and equipment into existing buildings, hoist materials on construction and erection projects, and use mobile cranes to load or unload trucks or freight cars.</i>  <i>This classification is not applicable to a risk engaged in the actual construction at the same job or location.</i>	<b>9534</b>
<b>MOBILE HOME</b> or Trailer <b>PARK</b> <i>Includes maintenance and ordinary repairs of the recreational vehicle campgrounds or trailer or mobile park grounds.</i>  <i>Separately rate the operation of a hotel or motel as Code 9052 (provided that there is housekeeping performed), lifeguards as Code 9015, restaurants (fast-food) as Code 9072, restaurants (full-service) as Code 9071, bar or tavern as Code 9074 (provided that the restaurant, bar or tavern is not within the hotel or adjacent to it), otherwise to Code 9058, store operations under the appropriate store classification, marina operations as Code 6826F or 6836 and recreational or education camp operations, as Code 9048.</i>	<b>9029</b>
<b>MOLASSES</b> or Syrup <b>REFINING, BLENDING</b> or <b>MFG.</b> <i>Not glucose or beet sugar manufacturing.</i>	<b>2021</b>
<b>MOLDING</b> or Planing <b>MILL</b> <i>Applicable to risks whose principal product is dressed lumber, flooring or unassembled millwork. All storage or yard operations and all drivers shall be assigned to the appropriate yard or dealer classification. Separately rate lumber yards, building material dealers or fuel and material dealers as Code 8232.</i>	<b>2731</b>
<b>MOSAIC</b> , Stone, Terrazzo or Tile <b>WORK—inside</b> <i>Applies to interior construction work only. Not fireproof tile construction.</i>	<b>5348</b>
<b>MOTELS, MOTOR COURTS, TOURIST COURTS</b> or <b>CABINS</b> —See "HOTEL"	

<b>REAL ESTATE AGENCY—outside employees—&amp; collectors</b>	<b>8742</b>
<i>Separately rate care, custody and maintenance or construction work.</i>	
<b>RECORDING—Masters and Stock Tapes—music</b>	<b>4352</b>
<i>Separately rate players, entertainers or musicians as Code 9157 or Code 9159.</i>	
<b>RECORDING TAPE or DISK MFG.</b>	<b>4923</b>
<i>Separately rate phonograph record manufacturing as Code 4431.</i>	
★ <b>RECREATIONAL VEHICLE Park and Campground</b>	<b>9029</b>
<i>Includes maintenance and ordinary repairs of the recreational vehicle campgrounds or trailer or mobile park grounds.</i>	
<i>Separately rate the operation of a hotel or motel as Code 9052 (provided that there is housekeeping performed), lifeguards as Code 9015, restaurants (fast-food) as Code 9072, restaurants (full-service) as Code 9071, bar or tavern as Code 9074 (provided that the restaurant, bar or tavern is not within the hotel or adjacent to it), otherwise to Code 9058, store operations under the appropriate store classification, marina operations as Code 6826F or 6836 and recreational or education camp operations, as Code 9048.</i>	
<b>REED or Loom Harness MFG.</b>	<b>3515</b>
<b>REFERRAL SERVICES—medical or social—traveling</b>	<b>8857</b>
<i>Applies when any portion of an employee's time is spent in the field performing duties of a case worker, counselor, advocate for medical or social related services or other similar functions whether performed by social service agencies or similar organizations.</i>	
<i>No medical, rehabilitation or other related services provided.</i>	
<b>INSIDE WORK ONLY</b>	<b>8810</b>
<b>REFRACTORY PRODUCTS MFG. &amp; Drivers</b>	<b>4024</b>
<i>Includes the manufacturing of fire bricks, boilers or stoker tiles, special refractory shapes, enameled bricks, retorts, flue linings, muffles, crucibles and similar products manufactured from refractory clays with or without other refractory materials. Includes clay, shale or sand digging. Separately rate underground mining as Code 1170 and quarrying as Code 1624.</i>	
<b>REFRIGERATION UNIT MFG.</b>	<b>3612</b>
<i>Separately rate the manufacturing of housings or assembling complete units as Code 3076.</i>	
<b>REFUSE, Ashes or Garbage COLLECTION &amp; Drivers</b>	<b>9403</b>
<i>Separately rate reduction or rendering as Code 7590 and fertilizer plants as Code 4583.</i>	
<b>RELIGIOUS HOUSE OF WORSHIP:</b>	
<b>PROFESSIONAL EMPLOYEES</b>	<b>8840</b>
<i>Includes clergy, assistants, organist and choir members.</i>	
<b>ALL OTHER EMPLOYEES &amp; Drivers</b>	<b>9101</b>
<b>RENDERING WORKS NOC &amp; Drivers</b>	<b>4665</b>
<i>No garbage reduction. Code 4665 and Code 4583 "Fertilizer Mfg. &amp; Drivers" or Code 2089 "Packing House" shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses.</i>	
<b>RESIDENTIAL CARE FACILITY—ALL EMPLOYEES—&amp; Clerical</b>	<b>8865</b>
<i>Shall not be assigned to a facility having nursing or medical personnel on staff, other than whose only function is to train employees, such as aides, on how to properly care for the clients residing at the facility.</i>	
<i>Separate rate the operation of an assisted living facility, retirement living facility or senior citizen living facility, with no nursing or medical personnel on staff, as Code 8866.</i>	

<b>TOOL MFG.</b> –agricultural, construction, logging, mining, oil or artesian well	<b>3126</b>
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<b>TOOL MFG. NOC–DROP</b> or <b>MACHINE FORGED:</b>	
<b>FORGING</b>	<b>3110</b>
<i>Includes trimming.</i>	
<b>MACHINING</b> or finishing of <b>TOOLS</b> or <b>DIE MAKING</b> operations	<b>3114</b>
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<b>TOOL MFG. NOC–NOT DROP</b> or <b>MACHINE FORGED</b>	<b>3113</b>
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<b>TOWEL</b> , Linen, Uniform or Apron, <b>RENTAL</b> and <b>CLEANING COMPANY &amp; Route Salespersons &amp; Drivers</b>	<b>2594</b>
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<b>TOWEL</b> , Linen, Uniform or Apron <b>SUPPLY COMPANY</b>	<b>8032</b>
<i>No laundering at the same location.</i>	
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<b>TOWNSHIP EMPLOYEE NOC</b> –See “MUNICIPAL”	
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<b>TRACTION ENGINE</b> or Power Plow <b>MFG.</b>	<b>3507</b>
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<b>TRAILER</b> or Mobile Home <b>PARK</b>	<b>9029</b>
★ <i>Includes maintenance and ordinary repairs of the recreational vehicle campgrounds or trailer or mobile park grounds.</i>	
<p><i>Separately rate the operation of a hotel or motel as Code 9052 (provided that there is housekeeping performed), lifeguards as Code 9015, restaurants (fast-food) as Code 9072, restaurants (full-service) as Code 9071, bar or tavern as Code 9074 (provided that the restaurant, bar or tavern is not within the hotel or adjacent to it), otherwise to Code 9058, store operations under the appropriate store classification, marina operations as Code 6826F or 6836 and recreational or education camp operations, as Code 9048.</i></p>	
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<b>TREE PRUNING</b> , Repairing or Trimming & Drivers	<b>0106</b>
<i>Separately rate tree spraying or fumigating as Code 0042.</i>	
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<b>TREE SPRAYING</b> , and/or Fumigating & Drivers	<b>0042</b>
<i>Includes grass cutting, weed control, lawn spraying, laying out grounds, tree spraying or fumigating, planting trees, shrubs, flowers or lawns.</i>	
<i>Code 0042 and Code 9102 <sup>A</sup>Park NOC All Employees &amp; Drivers<sup>@</sup> shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses.</i>	
<i>Separately rate excavation, filling or backfilling as Code 6217.</i>	
<i>Separately rate tree pruning, repairing and trimming as Code 0106.</i>	
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<b>TRUCKING:</b>	
<i>These classifications include miscellaneous employees such as terminal employees and garage employees.</i>	
<b>TRUCKING EXPLOSIVES</b> or Ammunition– <b>ALL EMPLOYEES–&amp; Drivers</b>	<b>7219</b>
<b>TRUCKING NOC–ALL EMPLOYEES–&amp; Drivers</b>	<b>7219</b>
<i>Separately rate storage warehouse employees as Code 8292.</i>	
<b>TRUCKING PARCELS</b> or Packages–home delivery from retail stores– <b>&amp; Drivers</b>	<b>7197</b>
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<b>TRUNK MFG.</b>	<b>2683</b>
<i>Separately rate metal frames or fittings as Code 3146.</i>	
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<b>TUBE MFG.</b> –See “PIPE or TUBE”	

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**Table Pad Mfg.**— from cardboard and fabric..... 4307

**Tank Erection—Metal— (not otherwise classified):**

    Tanks—elevated—supported on steel framework..... 5040

    Tanks—on the ground—incl. gas tanks other than expanding type ..... 5057

    Tanks—on roofs of buildings..... 5057

**Tape Recording Studios—** (*Musicians, players or entertainers to be separately rated*)..... 4352

**Taximeters—**installation—incl. drivers ..... 8391

**Telephone Answering Service Companies**..... 8810

**Telephone Installation—**other than by telephone companies ..... 5191

**Tennis Court Mfg.**— wood ..... 2802

**Textile Printing—**handwork only ..... 2553

**Timber Cruisers** ..... 8601

**Tools and Dies:**

    The making of tools and dies shall not be separately rated if they are used principally by a risk in connection with its own manufacturing operations.

    Steel Rule Die Mfg..... 2790

**Toy Mfg.**— wood ..... 2816

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**Trailer Mfg.**— private or home type

    The manufacture of private or home type trailers is not necessarily assignable to one of the Automobile Body Manufacturing classifications but shall be individually rated on its merits.

**Trimmings—**manufacturing fancy trimmings or piping—not manufacturing binding, tape or ribbon ..... 2388

**Trimmings or Ribbons—**hand sewing on finished garments ..... 2388

**Truck Rental—**with drivers ..... 7219

**Tube Mfg.**—metal—collapsible—incl. drivers ..... 3022

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**Venetian Blind Laundries—**incl. drivers ..... 2591

**Venetian Blinds—**installation ..... 9521